



SUBDIVISION, SHORT SUBDIVISION & BINDING SITE PLAN EXTENSION SUBMITTAL CHECKLIST

Community Development Department ♦ 80 Columbia Avenue ♦ Marysville, WA 98270
(360) 363-8100 ♦ (360) 651-5099 FAX ♦ Office Hours: Monday - Friday 7:30 AM - 4:00 PM

- Extension Application
- Application Fee
 - \$200.00 extension fee +
 - \$500.00 minor amendment, if required
- Title Report aka "Plat Certificate" (2 copies, current **within 30 days of submittal**)

For subdivisions, short subdivisions, or binding site plans that MEET current Marysville Municipal Code standards submit:

- A brief letter which confirms compliance with current standards.

For subdivisions, short subdivisions, or binding site plans that will require a MINOR AMENDMENT in order to meet current Marysville Municipal Code Standards, the minor amendment process in MMC Section 22G.010.260 applies. Please submit:

- For **RESIDENTIAL** projects, a letter with written responses to the minor amendment criteria set forth in MMC Section 22G.010.260(1).
- For **NONRESIDENTIAL** projects, a letter with written responses to the minor amendment criteria set forth in MMC Section 22G.010.260(2).
- Legal description
- Vicinity map
- Revised Preliminary Plat, Short Plat or BSP Map (6 full size copies and 1 reduced to 11 x 17") to include (required for minor amendments only):
 - The name or title of the proposed subdivision;
 - The date, north arrow, and approximate engineering scale as approved by the Planning Department (e.g. 1" = 20', 1" = 30', 1" = 40', 1" = 50', 1" = 60');
 - Boundary lines of tracts, lot lines, lot numbers, block numbers;
 - Location and name of existing and proposed streets and right-of-way;
 - Drainage channels, water courses, marshes and ponds;
 - All significant wooded areas as characterized by evergreen trees 8" in diameter or greater and/or deciduous trees 12" in diameter or greater, measured 4 ½' above grade;
 - Existing structures and setbacks;
 - The location of existing driveways;
 - All easements and uses;
 - Existing and proposed utilities services;
 - Fire hydrant location and distance;
 - Five-foot contour lines; and
 - Any regulated sensitive area such as wetlands, steep slopes or wildlife habitat.