

# MARYSVILLE MUNICIPAL COURT

## HOW TO APPLY FOR A COURT APPOINTED ATTORNEY

**WHERE:** You must come **in person** to the: MARYSVILLE MUNICIPAL COURT  
1015 STATE AVE  
MARYSVILLE, WA 98270

**WHEN:** You do not need to make an appointment. Please appear at the front counter with your paperwork completed and the items from the checklist below. You may appear Monday-Friday from 8:30 a.m. to 3:30 p.m

**PLEASE BRING ALL DOCUMENTS WITH YOU. WITHOUT PROPER PAPERWORK YOU MAY BE ASKED TO COME BACK.**

### CHECKLIST OF WHAT TO BRING WITH YOU:

1. **COURT PAPERS:** Any papers received with **court dates**.
2. **INCOME**
  - a) **EMPLOYMENT:** Bring **EVERY** pay stub for wages received for the past 2 months for you and/or your spouse;
  - b) **SELF-EMPLOYMENT:** Last year's income tax form;
  - c) **UNEMPLOYMENT COMPENSATION:** Bring **computer printout** showing total benefits available and amount received each month or statements showing you are not eligible for benefits;
  - d) **PUBLIC ASSISTANCE, SOCIAL SECURITY, OR VETERAN'S BENEFITS:** Bring letter and/or copy of last check received;
  - e) **INTEREST INCOME, INHERITANCE, OR SETTLEMENTS:** Documentation showing income;
3. **BILLS**
  - a) **Proof** of basic living expenses such as receipts for rent or mortgage, utilities, phone, car payments, insurance payments, child support or care, etc.;
  - b) **Proof** of any other unusual living expenses such as medical/dental bills, collections, debts, court obligations etc.
4. **ASSETS:** Documentation of any personal items of value.