



Vendor Application
Marysville Wedding Show 2023
Marysville Opera House - 1225 Third Street
Saturday, January 7, 2023 10:00 am – 2:00 pm

Welcome to the Marysville Wedding Show 2023!

Submit this application to secure your vendor space:

City of Marysville Parks, Culture and Recreation
6915 Armar Road, Marysville, 98270

I am a wedding vendor and would like to participate in the show:

- \$50 Vendor Space (NO raffle donation)
- \$25 *Supporting Sponsor Space (raffle donation required)
*Supporting Sponsors receive 50% off vendor fee.
Bring raffle donation (\$50 retail value) day of show. To be raffled off during wedding show.

Tables and Chairs – Vendors are encouraged to bring their own tables that fit in an 6' x 6' spot.

At an additional cost, I'd like to rent: card table for \$10

Please let us know if you have any booth assignment preferences. We will do our best to accommodate requests, but they are not guaranteed. *Note: this venue is in a historical building and vendors will be placed on all 3 levels. Main floor is the only ADA accessible floor.* Would you like to be near someone, in corner, need electricity (*best spot for electricity is the lower level, stairs required.*), do you have heavy items that are hard to carry on the stairs, etc.?

To guarantee your space (if space still available), applications are due by:
4:30 pm on Friday, December 16, 2022

Name of Organization/Business/Agency _____ UBI# _____

Primary Contact Person(s) _____

Day Time Phone _____ Day of Event Cell Phone _____

Email _____

Address _____ City _____ Zip _____

Please briefly describe your wedding service or products:

Show Schedule

Saturday January 7, 2023 10:00am – 2:00pm

10:00: Doors Open – Swag Bags given to first 100 attendees

10:00 – 2:00: Wedding Show. Guests will meet with vendors and gather information about you.

12:00: Fashion Show Participant (accepting one bridal shop) _____

2:00: Doors Close

Please remember that we encourage all vendors to help promote the show. Through collective efforts, we are confident the show will be an amazing event! We can provide our Wedding Show logo to you to add to your social media site.

Advertising Benefit Options

Fashion Show Participant *(only one shop can participate)*

Vendor FEE waived! Your own larger booth space at the front of the Opera House, to the left of the stage. Exclusive use of the Opera House stage from 12:00-12:30 for your fashion show. Show will be emceed, giving you additional exposure to guests and clients. Shop to provide their own models and dresses. Notification of entry is required by November 1, 2022. Fashion show line up and details of each outfit due no later than January 3, 2023.

Contact Dana – dbarstad@marysvillewa.gov for runway coordination and day of show expectations.

Swag Bag Advertising

Swag Bags will be given to the first 100 attendees as they come in the door. Vendors are invited to participate by providing 100 items to go in each swag bag. These can be: flyers/coupons/giveaways/or small tokens to advertise their service. The (100 items for each swag bag) must be delivered to: Marysville Parks, Culture and Recreation office at 6915 Armar Road, Marysville WA 98270 by **January 3, 2023**. Flyers/coupons can NOT exceed 8.5"x11". *Items will not be accepted after January 3, 2023.*

Brides/Guest List

Interested participants can sign up online to attend the show for FREE. Each vendor will receive this bride/guest list approximately one (1) week after the show is complete. The list may be used to follow-up with attendees regarding the business you promoted at the show. The list is confidential and proprietary. The list may not be shared with anyone outside your business. If someone requests you remove them from your mailing list, you must immediately comply and not contact them again.

FOR QUESTIONS CONTACT:

Marysville Parks, Culture and Recreation

Phone 360-363-8400

dbarstad@marysvillewa.gov

CHECKS PAYABLE TO: City of Marysville

MAIL APPLICATION TO:

Marysville Parks, Culture and Recreation

6915 Armar Rd., Marysville, WA 98270

REGISTER ONLINE AT: www.marysvillewa.gov/parks

Sign up for classes, Search "Marysville Wedding Show Vendor"

(online registration available after September 10, 2022)

PLEASE REVIEW EVENT GUIDELINES AND SIGN

I have read and understand "Marysville Wedding Show" guidelines for vendors as stated below. For and in consideration of the opportunity offered to participate in "Marysville Wedding Show", I as evidenced by my signature below, do hereby hold harmless, release and waive all claims I may have against the Marysville Opera House and it's Organizers: City of Marysville, it's officials, employees, agents, or, and any other person(s) involved for any and all injuries, losses or damages suffered by me as a result of my participation. I accept full responsibility for the cost of treatment for any injury, losses or damages suffered.

I grant the City of Marysville, its representatives and employees the right to take photographs of me and my property in connection with the above-registered program. I authorize the City of Marysville, its assigns and transferees to copyright, use and publish the same in print and/or electronically. I agree that the City of Marysville may use such photographs of me with or without my name and for any lawful purpose, including for example such purposes as publicity, illustration, advertising and Web content.

I have read and understand the above.

Event Guidelines:

- All exhibitors must have a product or service that is wedding/honeymoon/newlywed related. Categories will be limited to a maximum of 3 vendors per category. This is an intimate event with less than 30 wedding vendors accepted.
- In an effort to offer a variety of exhibitors, applications will be screened and you will be notified if your business has been accepted.
- All exhibitors must stay for the duration of the event from 10am-2:00pm. Set up will be between 8:00am and set up to be completed by 9:45am. Clean up and break down will begin at 2:00 pm and we request you be finished by 3:00 pm.
- This is a free event for participants.
- Attendance at the event cannot be predicted. Press releases, mass mailings, social media, and other forms of advertising will be provided by City of Marysville. As a vendor, your name will be placed on our Wedding Show event page.
- This is a family-friendly event; take-away items, on-site services and activities should be family-friendly.

Signature _____ Date _____